

Museum Committee Agenda

Monday, 5 September 2022 at 2.30 pm

Council Chamber, Muriel Matters House, Breeds Place, Hastings, TN34 3UY.
Please enter the building via the Community Contact Centre entrance.

For further information, please contact Democratic Services on 01424 451484 or email:
democraticservices@hastings.gov.uk

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Agenda Item 3 Public Document Pack

MUSEUM COMMITTEE

14 MARCH 2022

Present: Councillors Barnett (Chair), Sinden (Vice-Chair), Arthur, Evans, Hilton, Patmore and Roark. Museum Association Members Susannah Farley-Green, Andre Palfrey-Martin, Steve Peak and Richard Street.

1. APOLOGIES FOR ABSENCE

Apologies for absence received from Councillors Carr, Rankin and Williams.

2. MINUTES OF THE PREVIOUS MEETING

Councillor Arthur asked that her question regarding the 'democratising the museum' funding looking at decolonising the museum be noted in the minutes of the previous meeting.

RESOLVED – that the minutes of the meeting held on 6th September 2021 be approved as a true record, subject to the above amendment.

Richard Street, Chair of the Museum Association, gave an update on recent Museum Association activity. A new Museum Association website has launched and the Association are planning to resume events in May. The first of the new events will be a visit to the cemetery on 29th May, with an interesting tour planned. The Museum Association is thinking about a contribution to the local Jubilee celebrations and looking at having an exhibition of Hastings in 1952. The association is keen to recruit new members and will be increasing its representation on the Museum Committee.

3. DECLARATIONS OF INTEREST

Councillor	Minute	Interest
Evans	10. Museum Update Report	Personal – Is a volunteer for the refugee buddy project and lives near Bob Mazzer.

4. MUSEUM UPDATE REPORT

The Museum and Cultural Development Manager presented a report to update the committee on the museum's work since the last formal meeting. Visitor numbers are showing signs of recovery and the museum remains on track to achieve its visitor number target for the year.

Exhibitions are doing well, with *Bob Mazzer In Camera, a Retrospective* being extended to June due to popular demand. Sue Tilley's exhibition *Together we Draw* has been featured on BBC Breakfast. The exhibition features a selection of artworks created during lockdown by local people taking part in her online drawing class.

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A new Learning Officer is in place and the museum is seeing an uptake in engagement from schools through the Museums & Schools programme. The programme has secured funding until March 2023 via Arts Council England.

Emergency repairs are required to the roof of the bungalow due to damage caused by Storm Eunice. A number of smaller leaks in the main building roof have also been attended to since January.

In response to a question regarding school engagement the Museum and Cultural Development Manager confirmed that every school in the Borough has engaged with the Museum & Schools programme at some point over the past 3 years. Around 80% of schools in the Borough have had some engagement with the museum in the past year.

RESOLVED (unanimously):

1. To accept this report and recommend approval by Cabinet

5. COLLECTIONS REPORT

The Museum and Cultural Development Manager presented a report to update the committee on collections care, access, acquisitions, loans and objects being considered for rationalisation.

The Museum and Cultural Development Manager informed the committee that due to an increase in archaeological archive requests a policy has been drafted for use by archaeological units showing the Requirements for Transferring Archaeological Archives. The policy has been created using an industry standard template adapted for Hastings' local circumstances.

RESOLVED (unanimously):

1. To accept this report and recommend approval by Cabinet.

6. HASTINGS MUSEUM & ART GALLERY BUSINESS PLAN 2022-25

The Museum and Cultural Development Manager presented a report to outline the museum's business plan for 2022-25 and share the review of the previous business plan.

The last business plan proved highly successful in making the museum more welcoming and engaging. The business plan for 2022-25 sets out how to bring communities into the decision making and governance of the museum as much as

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possible within existing council structures. The business plan also includes a climate emergency and equalities action plan.

RESOLVED (unanimously):

- 1. To accept this report and recommend approval by Cabinet.**

(The Chair declared the meeting closed at 3.33pm)

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Agenda Item 4



Report To: Museum Committee

Date of Meeting: Monday, 5 September 2022

Report Title: Museum Update Report

Report By: Damian Etheraads, Museum and Cultural Development Manager

Key Decision: N

Classification:

Purpose of Report

To update the committee on the museum's work since the last formal meeting.

Recommendation(s)

1. To accept this report and recommend approval by Cabinet.

Reasons for Recommendations

Introduction

- 1 This report summaries the work of the museum since the last formal Museum Committee meeting. It includes an update from the last informal meeting in June.

Informal Meeting Update

2. The last informal meeting of the Museum Committee took place on 13 June 2022 at the museum. The committee met with members of the museum team and were updated on their work.
3. The meeting was mostly taken up by discussions about widening representation on the committee. This is one of the central aims of the service's 2022-25 business plan. Discussions are continuing and the outcomes of the discussion will form the basis of the Museum Committee Reorganisation 2022 report.
4. The committee received an update on the [Curating for Change](#) project from Jack Guy, the Curatorial Fellow for the project, and Eleanor Lanyon, Collections and Engagement Curator (Human History). They discussed the progress being made on improving accessibility and representation of people who identify as D/deaf, disabled or neurodivergent within the museum's programming and collections. They spoke about their plans to introduce a Disability Heritage Co-production group over the next few months.
5. Phil Hadland, Collections and Engagement Curator (Natural Sciences) provided an overview on *The Dinosaur on Your Doorstep* project. This new project has been made possible by funding from the [Royal Society](#). This outreach project will see the museum work with a local artist and families living in Hollington to explore the dinosaur history of the area and create a public artwork. The project is being delivered with the support of a number of local partners including Optivo and Fresh Visions.

Visitors and income

6. In April the museum's opening hours were extended again. The museum is now open longer than it was before Covid started. Public opening hours are now Tuesday to Saturday 10.00am-5.00pm and 11.00am-4.30pm on Sundays year round. On Mondays the museum is closed to the public but still welcomes school groups, volunteers and private events. The growth in visitor numbers we started see towards the end of 2021-22 has continued into the first quarter of this year.

Visitors	Q1	Q2	Q3	Q4	Total
Actual	6711				
Target	5500	6500	5000	4500	21500
Previous Year	1417	4565	2146	4142	12272

7. The museum shop has had a strong start to the year. This has largely been driven by sales of merchandise from the Bob Mazzer's exhibition. Maintaining a good shop offer that promotes local producers and reduces single use plastics and throwaway toys will be integral to maintaining good levels of visitor spend. A new POS till system has been introduced which has greatly improved the speed of processing transactions and customer experience.

8. There have been eight wedding ceremonies this year so far and six ceremonies booked for the remainder of the year. The wedding offer will be reviewed again this year to make sure that it is competitive and compelling for people looking to hire the venue. There has also been a number of private hires and event bookings this financial year. However, the limitation of the building mean we are not able to capitalise on as many enquiries as we would like to.
9. Submission to the *Hastings Open 2022* exhibition has generated £4,500 in entry fees. This will help offset the costs of the museum's exhibition programme over the next year. The museum website has been upgraded and can now process payments for events and bookings. Once fully operational we will no longer be depending on third party sites and be subject to their added costs.

Projects

10. Work is now underway on the Esmée Fairbairn Collections Fund project called *Democratising the collections for the 21st Century*. This project has four strands working with home education, LGBTQI+, people seeking sanctuary and disabled people. The D/deaf disabled and neurodiverse strand is starting later as it's linked to *Curating for Change*.
11. Home educating families have been exploring local archaeology using a brand new resource called *Be an Archaeologist*. The resource takes the form of a kit designed to be used carry out a small archaeological dig in a back garden or similar space. For four weeks, each family group made their own test pit in the same manner that a professional archaeologist would. The aim was to gain an understanding of how to do an archaeological dig, whilst also learning about the archaeology to be found on their doorstep.
12. We have continued working with individuals seeking sanctuary through The Refugee Buddy Project. Artist-facilitated workshops ran from February to June, exploring basic sewing, embroidery and patchwork techniques and taking inspiration from the Chilean traditional of arpilleras. Each participant created their own patchwork using photographs, lettering and scraps of material to tell something of their personal experiences of loss, home, identity and making a new life. Taking a common thread running through all the works created, the group created an exhibition entitled *Where are you really from?* which opened in time for Refugee Week in June. In a complementary second strand of activity, several individuals from the refugee and migrant community will receive training in conducting and audio recording interviews with fellow refuge-seekers, whose testimony will then be added to the collections.
13. The Queer Heritage Collective have been working on a queer history museum map and tour – the first ever at Hastings Museum & Art Gallery. They have identified existing objects within the collection and have put forward ideas for new objects and art commissions to tell new stories. The map is scheduled to go into production towards the end of the year. The tentative launch date in February to coincide with LGBT+ history month. In August, the group hosted a public event for Hastings Pride month to share their research, collecting feedback and further stories to consider.
14. *Curating for Change* is now underway. A group of individuals with lived experience of disability, deafness and/or neurodivergence have been recruited to form a Disability History Co-Production Group. The group will be researching disability history in the museum's collections and re-examining other collection material through a disability lens. There will also be the opportunity to learn interviewing and audio-recording skills to capture the

experiences of local residents who are disabled, deaf or neurodivergent in the second part of the project. The interviewees will work with a professional photographer/film-maker to create self-portraits which convey their whole identity, rather than concentrating solely on their disability. Their stories and portraits will become part of the museum collections. The two strands of the project will come together in an exhibition on the Walkway in Spring/Summer 2023 which will highlight stories of disability relating to Hastings' past and present.

15. *Marie in the Margins* is a partnership between, Explore the Arch, Historic England (Battle Abbey) and us linked with the International Congress on Medieval Studies. It is about Marie de France, one of the earliest known female writers and poets. The project has seen local school children visiting the museum and taking part in a range of workshops and activities. It also includes school holiday activity and on-site installation both in the museum and Battle. The video installation is on display in alongside a display of everyday archaeology from the period at the museum.
16. *The Dinosaur on your doorstep* is inspired by our collections and local dinosaur stories. The project is for families living in Hollington and will result in a public artwork being commissioned. Six outreach events have taken place in Hollington with local residents. A mosaic artwork celebrating the local dinosaur discoveries has been completed in installed in the Woody Wood Community Garden. We have worked with partners including Optivo, Surviving the Streets, and Fresh Visions on this activity. It has been funded by a grant from the Royal Society.
17. A virtual visit by members of the Blackfoot community in Alberta, Canada was facilitated on 22 April. The museum team were able to share Blackfoot Nation material from the collection with the source communities. The Blackfoot objects were predominantly collected by Clare Sheridan in 1937. Her trip to the US/Canada is documented in her book 'Redskin Interlude', 1938 and includes stories of items she was given by named individuals – descendants of whom were amongst the community group at the virtual visit.
18. The 'virtual visit' was made possible as part of an Arts and Humanities Research Council-funded project [Concepts Have Teeth](#) which is digitising Blackfoot collections in UK museums. Staff from University of the Arts London, University of Glasgow and University of Southampton digitised selected items from the museum's collection using a variety of techniques. The data collected will be used to 'build' 3D virtual objects for a website hosting a digital collection of 19th and 20th century Blackfoot items currently held in UK museums: [Mootookakio'ssin: Distant Awareness \(mootookakiossin.ca\)](#).
19. Information gathered during the 'virtual visit' through conversations will be added to the objects' catalogue entries. Digital assets created during the visit have been shared with the museum. The Concepts Have Teeth team have secured further funding to extend the project, and will facilitate another 'virtual visit' in Autumn 2022 or Spring 2023.
20. We are supporting *Writing Around the Kids* a group that works with mothers of young child to write creatively. Over a series of online workshops the local Hastings' group has mothers produced work based on the collections at the museum. Their writing are now on display alongside the objects in the galleries.
21. The museum collaborated with the Black-led Artist Consortium and Home Live Art on a funding application to the Freelands Foundation's [Space to Dream Fund](#). The Black-led Artists Consortium is a group of ten arts organisations, galleries and artists currently living and working in Hastings. The proposal was to create an ambitious new model for how

artists and grassroots organisations work together with established institutions to better reflect the contemporary demographics of the town. Freelands Foundation invited us to submit a full application to the fund, one of 15 organisations asked to do so nationally. Sadly we did not receive the funding in the end.

22. The bulk of the museum development planning work is now complete. The consultants, Imagemakers, Focus and Tate+Co work on this phase of the project has drawn to an end. The next stage of the project is to secure formal council backing for the project. Major capital funding will need to be secured for any further activity to take place.

Exhibitions and events

23. *Jason & His Argonauts* (9 July – 4 September 2022) opened with our first public exhibition opening event since December 2019. The exhibition features fun, vibrant and thought-provoking artworks by Jason Wilsher-Mills, one of the UK's leading disabled artists. Taking inspiration from his ancient Greek namesake, Jason worked with disabled communities around the UK, to explore themes of disability to co-create this amazing exhibition. The exhibition tells stories from these communities, mixing them with Jason's own biography, creating new stories and myths. At the centre of the exhibition is Jason's *Changing Places Argonaut* – a 3.5m long inflatable sculpture which relates people's stories from the Changing Places movement. It is accompanied by Jason's vibrant, hyper-joyful digital lightbox paintings and the *Corby Angel* interactive digital artwork, which dances, spins and responds to hand gestures. It is a 20-21 Visual Arts Centre Touring Exhibition.
24. This will be followed by *Hastings Open 2022* (1 October 2022 – 29 January 2023) our second open submission exhibition. Digital submissions closed at the end of June and the final selection will be complete by middle of September. This time we did not accept international entries to avoid problems with new customs rules and procedures. We received over 400 entries totalling some 1100 art works. The exhibition will feature paintings, drawings, prints, photographs, films, sculptures and illustrations by UK-based – many of them living and working locally. We would like to thank the judges, Angela Childs, Ellen Prebble, Euan Ropers, Fiona Denning, Kenton Lowe, Laetitia Yhap and Patricia Finnegan for their help and support.
25. On the walkway, [Where are you really from?](#) (18 June – 24 July 2022) featured 18 arpillera patchworks made by local people with experience of immigration and seeking refuge, and the volunteers who support them in building new lives here in Hastings. Arpillera is a form of patchwork that originated in Chile. The exhibition was collaboration between the museum and The Refugee Buddy Project, funded through the Esmée Fairbairn Collection Fund administered by the Museums Association.
26. *Follow that duck into Hastings Museum* (30 July – 4 September 2022) supported the Follow That Duck Trail raising funds for St Michael's Hospice. The exhibition featured collages by ten local schools who helped create small ducking for the trail. Following this the walkway will welcome an exhibition about Lady Brassey's photos.
27. In addition to the temporary displays and installations mentioned above there have also been a number of others around the museum since March. These include the *Museum of us* in the Brassey Lobby, Issam Kourbaj's *Imploded, burnt, turned to ash*, in the ground floor walkway, the Home School' Lego display in the Story of Hastings, and *Marine Mammals* in the Natural Science gallery.

28. The events programme was restarted in April. It has taken a few months to build up but is now re-established and growing again. The summer holidays have been an especially busy time with a range of family-friendly and low cost events taking place. The Lego Labs and Circus School proved popular with families. We also partnered with Explore the Arch and Create Music to offer a diverse programme.
29. In addition to the on-site programme we have been trailing outreach events. Photographs from the local history collection have been used to prompt conversation and memories with older people local older people at risk of isolation and loneliness. The coffee mornings have been organised by Optivo at local community centres. So far, the curator and local studies volunteers arranged photographs for the sessions in themes such as Place and Landmarks, Events and Celebrations, and Homes.

Schools and learning

30. School visits have continued to rebound after a slow start. Since April we have welcomed 764 pupils. This is 52.8% above our Quartey target. This year's targets are 2500 students, 50 schools and 50 Arts Awards.
31. The Museum Learning Officer has been busy refreshing and updating our onsite workshops for schools. These is now a greater range of topics being offered than ever before. Some of the new and updated workshops developed in-house include: Hastings & St Leonards' Landmarks; Grey Owl; Marianne North; Romans; Mysterious Maya; North Americans and Recycling.
32. In addition to these in-house workshops the Museum & Schools programme has funded the development of workshops by specialist providers on the Victorians, Natural History and Literacy workshop. As each of the workshops is tested and finalised they are being added to the [website](#) for booking by schools and home education groups.
33. The Lego Innovation Studio continues to attract strong interest. The workshops are being reviewed and Lego is now being more widely used throughout the museum learning offer. For example the new recycling work uses the WEDO equipment and the Hastings & St Leonards' Landmarks workshop uses Coding Express.
34. School feedback continues to be overwhelmingly positive:
- "I asked the children their opinion, they said it was perfect and lots of fun"
 - "The children were all very engaged with their learning and the way the programme worked enabled children to work independently learning through exploration communicating with one another and making connections from prior learning. Fabulous workshop, thank you"
 - "A lot of care and thought had gone into the delivery of this workshop and the children gained so much from it"
35. Loan boxes use has declined as schools have been eager to visit us on site. Nevertheless, they have been used by 226 children since April. A new loan box has been developed at the request of Hastings Wild Things Project. This new, Bones Box, is now available for use by schools, groups and home educating families. It was also good to see the feedback form the Brownies after using our new Archaeology box.
36. In addition to this we have met and exceed our Arts Awards target for this year already. We are currently putting 88 young people through their Discover Awards. Similarly, a number of improvements have been made to our on-gallery learning officer. New interactive elements,

such books, costumes and toys, have been added to enrich the galleries. These have been warmly received by visitors.

37. The museum's work with Johns Hopkins University Museum Studies course has successfully drawn to an end. The museum supported the students in developing community based activities to that benefit local people. This is resulted in three be-spoke programmes/activities that are ready for the museum to adopt to improve outreach and engagement.

Volunteering

38. We are very grateful to our volunteers. They are continuing to support the team and deliver on a range of activities. Since March volunteers have been re-boxing and documenting parts of the archaeology and Native North American collections. They have also been digitising bomb damage records from World War Two; inventorying the Local Studies Room and cataloguing photographs from Hastings Observer in the 1980s-2000s.

Building

39. There have been relatively few building actions so far this year. Regular maintained and service checks have been undertaken. Repairs of the bungalow roof were completed in April. There is some work required on the fabric of the building especially on the brick work and stone surrounds.
40. The museum was broken into in the early hours of Sunday 14th August, and some cash from the donations box, and a small quantity of items from the museum shop, were taken. Police forensic officers attended, and images were captured on CCTV, which the police have. We continue to work with the police on their investigation. Nothing from the collection was taken. We have put in place enhanced security measures.

Staffing

41. Eleanor Lanyon, Collections and Engagement Curator (Human History), is moving on to work on a local engagement project elsewhere in the county; Eleanor has been a real asset over the past three years, and we are very grateful for what she has done. We wish her well in her new role.

Covid-19 Secure Measures

42. The council reduced its Covid-19 secure measures. The council's Covid task group are continuing to review the measures that are in place. The museum continues to encourage use of hand sanitiser and social distancing.

Options

43. To accept this report and recommend approval by Cabinet.

Public Exemption

44. This report contains no exempt information

Timetable of Next Steps

45. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Discussion by Museum Committee	Museum Committee	September 2022	Museum and Cultural Development Manager
Approval by Cabinet	Cabinet	October 2022	Museum and Cultural Development Manager

Wards Affected

All Wards

Policy Implications

Reading Ease Score: 47.6

Have you used relevant project tools?: Yes

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues & Climate Change	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No
Legal	No

Additional Information

Hastings Museum & Art Gallery in figures 2018-2021

Officer to Contact

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Agenda Item 5



Report To: Museum Committee

Date of Meeting: Monday, 5 September 2022

Report Title: Collections Report

Report By: Damian Etheraads, Museum and Cultural Development Manager

Key Decision: N

Classification:

Purpose of Report

To update the committee on collections care, access, acquisitions, loans and objects being considered for disposal.

Recommendation(s)

1. To accept this report and recommend approval by Cabinet.

Reasons for Recommendations

Introduction

1. This report outlines the collections related activities that have taken place at the museum since the last formal meeting of the committee.

Collections Care

2. Collections care activities have continued behind the scenes. New insulation has been installed in the attach to regulate and humidity in the bonery store and stabilise the temperature.
3. Through the *Democratising Collections* there is a range of collections work underway. This includes work on the archeology, local history and ceramics collections. The project participants, volunteers and museum team have been researching objects and updating records. For example, 500 items in the ceramics collection have been catalogued as part of this activity. Up to 40 objects have now been identified as potentially suitable for curatorially motivated disposal. Work is now underway on these objects to establish if they meet the criteria for disposal. The outcome of this will be reported to the committee as part of our normal disposals processes.
4. Repacking the Native North American Collections continues. This work has been funded by a grant from South East Museums. The team and volunteers are making bespoke boxes for large and delicate items to improve their storage and care. Alongside this the collections have had their documentation checked and our records updated accordingly. Objects are also being photographed where no existing images exist. The team have been working through the collection in priority order, tackling the most vulnerable objects first, with a significant number having been re-boxed and rehoused. Smaller items are being repacked more logically to make best use of available storage space.
5. The Integrated Pest Management programme has continued. No measures or interventions have been required over the summer period.
6. SmartWater is now being used to mark collections in the grounds. It is a clear liquid solution that carries a unique forensic code. The museum is now registered on their national security register. The means any objects removed from the grounds can be traced by the police. Deterrent signage also been added to let people know we are using SmartWater. It adds a new layer to our security measures.

Collections Access

7. Since March the curators have received 25 enquires related to the collections.

8. The local studies room continues to operate well using the appointment system. This allows for a better experience for users. Demand for these appointments has slowed. Potentially this is due to more access to other archives and research rooms due to the ending of lockdown restrictions. Since May, the Local Studies Room has also been open for drop-in visits on the third Saturday of each month. This gives working people an opportunity to explore the collections, and has resulted in Wednesday appointments being booked so individuals can follow-up on their investigations.
9. The main accession registers have now been transcribed to allow for quick cross referencing with the collections database. The volunteers are set to begin work transcribing the small registers with historical numbers which should help resolve one of the documentation backlog issues we have. This is in addition to the work being undertaken by volunteers and staff included in the Update Report.

Acquisitions

10. The museum has accepted the following objects for accessioning since the last formal meeting:

HASMG:2021.16-38	COVID-19 Lockdown Journals
HASMG:2021.8-14	LGBTQI+ project acquisitions
HASMG:2022.15	Collection of fossil insects and other arthropods,
HASMG:2022.16.1	Fossil reptile footprint in a block of rock
HASMG:2022.16.2	Fossil pterosaur femur in block of fine sandstone
HASMG:2022.16.3	Maps of dinosaur trackways

Loans

11. Two loan requests have been received since March. Pallant House Gallery have requested to borrow HASMG:1991.62 *The Boat* by Laetitia Yhap (b1941). The painting would be included in their forthcoming exhibition *Sussex Landscape: Chalk Wood and Water*. The loan is from November 2022 until April 2023. The exhibition will include works by Turner, Constable, Ravilious and contemporary artists. The Collections Working Group have considered this request and recommend approval.
12. Groundworks South have requested the continuation of the loan of fossils to the visitor centre in Hastings Borough Council. The original loan was made in the 1990s and not actively managed. Long term loans are no longer regarded as acceptable practice. As such the Collections Working Group have recommended the loans of the following objects for three years. This will ensure the loan is regularly reviewed actively managed.

HASMG:G.393	Fossil plant root
HASMG:1992.1.85.b	Fossil plant Cycadites. Leaf in matrix
HASMG:1992.1.209	Fossil plant Onychiopsis. Leaves and bark fragments in matrix
HASMG:1992.1.210a	Fossil Fish Lepidotes. Scales in matrix
HASMG:GP68	Cycad, Zamites buccianus

13. No loans have been returned in this period.

Disposals

14. No requests this period.

15. All objects being considered for disposal are now listed on the museum website. This page will be updated as objects are reviewed. Not all objects listed on the site will make it through the disposal process. Those that do will be included in future reports for the committee to make their recommendation.

Collections Policies

16. No updates

Options

2. To accept this report and recommend approval by Cabinet.

Public Exemption

3. This report contains no exempt information.

Timetable of Next Steps

4. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Discussion by Museum Committee	Museum Committee	September 2022	Museum and Cultural Development Manager
Approval by Cabinet	Cabinet	October 2022	Museum and Cultural Development Manager

Wards Affected

All Wards

Policy Implications

Reading Ease Score: 43.4

Have you used relevant project tools?: Y

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	N
Crime and Fear of Crime (Section 17)	N
Risk Management	N
Environmental Issues & Climate Change	N
Economic/Financial Implications	N
Human Rights Act	N
Organisational Consequences	N
Local People's Views	Y
Anti-Poverty	N
Legal	N

Additional Information

Insert a list of appendices and/or additional documents. Report writers are encouraged to use links to existing information, rather than appending large documents.

Officer to Contact

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